

## UTILITIES SERVICE BOARD MEETING

February 9, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Alisa Brown, Dick Eherenman, Tim Henke, Sam Vaught, and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, Mike Bengtson, Margaret Dalle-Ave, Mike Hicks, Steve Saulter, Nathan Schulte, Mike Butcher, and Tom Staley.

### MINUTES:

HERENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE MINUTES FOR THE JANUARY 26, 2004, MEETING AS PRESENTED. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

### CLAIMS:

Board members were presented with two (2) claims lists – one listed as regular and one listed as accounts payable. (A copy of each list is attached to the minutes.)

HERENMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AS FOLLOWS:

### REGULAR CLAIMS -

CLAIMS 0490300 THROUGH 0490361 INCLUDING \$270,878.41 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$270,878.41 FROM THE WATER UTILITY; CLAIMS 0430121 THROUGH 0430157 INCLUDING \$354,220.43 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$9,550.00 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$363,770.43 FROM THE WASTEWATER UTILITY; AND CLAIM 0470013 INCLUDING \$16,344.18 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$16,344.18 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$650,993.02.

MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE ACCOUNTS PAYABLE CLAIMS AS FOLLOWS:

ACCOUNTS PAYABLE –

CLAIMS 0490287 THROUGH 0490365 INCLUDING \$106,702.49 FROM THE WATER & OPERATIONS FUND FOR A TOTAL OF \$106,702.49 FROM THE WATER UTILITY; CLAIMS 0430113 THROUGH 0430161 INCLUDING \$37,325.77 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$17,650.66 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$54,976.43 FROM THE WASTEWATER UTILITY; CLAIM 0490297 AND 0490364 INCLUDING \$3491.99 FROM THE WASTEWATER/STORMWATER UTILITY FOR A TOTAL OF \$3491.99 FROM THE STORMWATER UTILITY. TOTAL CLAIMS APPROVED - \$165,170.91.

MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

REPORT ON FIRE EXPENDITURES.

Managerial Accountant Saulter presented Board members with a spreadsheet listing fire-related invoices. The Utilities Department received a preliminary check from the insurance company in the amount of \$500,000.00. So far, a total of \$556,476.04 has been paid for fire losses. Jamie Brinegar of the City of Bloomington Risk Management Department is attempting to get additional funds at the present time. There are still expenses related to the fire that need to be paid. Payment will need to be made for the space in the North Showers Complex that is currently being occupied by the Utilities Department. This payment cannot be made until a contract has been signed by both the Utilities Department and Indiana University. A report will be made on this as soon as at the next meeting.

OLD BUSINESS:

Assistant Director Bengtson presented Board members with maps indicating the locations of the Gentry Honours Water Main Installation Credits and the Gentry East Water Main Installation Credits. (A copy of each map is attached to the minutes.) These credits were approved at the January 26, 2004, meeting; however, Board member Eherenman requested maps showing the locations.

## NEW BUSINESS:

Board member Brown inquired if anyone had been following the bills currently before the House. Utilities Director Murphy reported that the City currently has someone following the progress of bills before the House. Mr. Murphy also reported that House Bill 1293 passed the House and should be presented to the Senate in the future. This Bill will allow municipal utilities to allow some forgiveness of unusually large bills for customers in the case of an emergency. Board members will be kept up-to-date on the progress of this Bill.

## SUBCOMMITTEE REPORTS:

### Administrative Subcommittee –

Subcommittee Chairman Vaught stated that the Administrative Subcommittee met to review customers who had requested adjustments.

- Janice Jones is currently using both a septic tank and the sanitary sewer. Since she is connected to the sewer, the Subcommittee recommends denial of her request.
- Russell Ravert had a leak in his basement and was uncertain about the source. Since the water did go down the sewer, the Subcommittee recommends denial of his request.
- L. A. Merry & Associates had a sprinkler malfunction causing it to run non-stop. Since this water did not enter the sewer, the Subcommittee recommends that the wastewater charge of \$95.68 will be waived.

VAUGHT MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE ADMINISTRATIVE SUBCOMMITTEE RECOMMENDATIONS ON REQUESTS FOR ADJUSTMENTS FROM JANICE JONES, RUSSELL RAVERT, AND L. A. MERRY & ASSOCIATES. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

### Engineering Subcommittee –

Subcommittee chairman Swafford reported that the Engineering Subcommittee met to consider a request from Bob Shaw that he be allowed to use a 6" sewer connection instead of an 8" sewer connection so that he can connect apartments he owns to the sewer connection installed at his mobile home park. Subcommittee Chairman Swafford reported that this is against both the Code and the Utilities Department Rules and Regulations; therefore, the Subcommittee voted to recommend denial of this request. Mr. Shaw will have two options for this connection: run an 8" connection from the mobile home park or run an 8" line from a new connection on South Rogers Street.

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE ENGINEERING SUBCOMMITTEE MEETING TO DENY BOB SHAW'S REQUEST TO APPROVE HIS INSTALLATION OF A 6" CONNECTION INSTEAD OF AN 8" CONNECTION. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

Mike Bengtson –

At the request of Board member Henke, Assistant Director-Engineering Bengtson presented an update report on the Micro Motors project. The Utilities Department has easements for this project in hand for both sides of Clear Creek and also has an IDEM permit for this project. The Utilities Department is, however, waiting for an IDNR permit. This matter is being pursued. The Board members will be kept up-to-date on the progress in this matter.

Patrick Murphy-

Utilities Director Murphy presented a brief report on the North Showers Space Needs Committee. The Committee recently held its first meeting. Space needs for all City Departments will be reviewed. Four subcommittees have been formed, one of which is for the Utilities Department. Meetings will be held on Fridays. The Utilities Department is a little more advanced in review than the other Departments because Architect Christine Matheu previously completed a preliminary space needs study for the Utilities Department. An update on the North Showers Planning Committee will be given at all USB meetings in the future until a decision has been made.

Mike Hicks –

Plant Manager-Capital Projects Hicks gave a report on the condition of the Service Center at 1969 South Henderson as a result of the fire.

PETITIONS AND COMMUNICATIONS:

No petitions and communications were presented.

ADJOURNMENT:

The meeting was adjourned at 5:49 p.m.

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L. Thomas Swafford, President